



Erie County Agricultural Society

3110 Columbus Avenue, P.O. Box 2436, Sandusky, Ohio 44870

secretary@eriefair.com

419-625-1000

2023 Guidelines for All Exhibitors

1. Food and Commercial Exhibitors must describe the nature of their display or activity on the “exhibitors’ contract”. Items to be sold or handed out must be listed. All display items: handouts and demonstrations are subject to approval by fair directors. Items or activities not listed will not be permitted. If you need additional space, please use a separate paper.
2. Any prize items (i.e., free merchandise, gift certificates, vacations or trips) given in drawings must be listed on the contract. Any such drawings or prizes must be absolutely free with no hidden costs (i.e., activation costs for vacation packages, requirements to purchase additional merchandise, etc.) and there cannot be any charge for entering the drawing, contest, etc. (Example: raffle tickets cannot be sold for a prize).
3. All Exhibitors must supply the Erie County Agricultural Society with a CURRENT certificate of public liability listing the Erie County Agricultural Society as the additional insured prior to setting up displays. Your insurance coverage must provide at least \$1,000,000.00 of general liability. Insurance coverage is also available from the Erie County Agricultural Society for \$100.00 per space.
4. If any Exhibitor chooses to share his/her booth with other entities, each such organization must be listed on the “Exhibitor’s contract”. Use of shared space (booths or space shared by multiple organizations or companies) shall be used by only one entity at a time. The days each separate organization shall use space or booth must be shown on contract. In addition, each entity using shared space or booths must supply a certificate of public liability insurance with the Erie County Agricultural Society, as the additional insured.
5. Exhibitor spots should be manned between the hours of 10:00 a.m. and 10:00 p.m.
6. Outdoor Exhibitors may begin setting up on the Saturday before the fair. Indoor Exhibitors can begin setting up on Sunday before the fair. It is strongly suggested that you set-up on Monday. **Arrangements must be made in advance to set-up on Tuesday morning.** Set up must be complete by 10:00 a.m. on Tuesday which is the first day of the fair. **YOU MUST LEAVE YOUR EXHIBITOR SPOT IN PLACE UNTIL 7:00 P.M. ON SUNDAY, NO EXCEPTIONS!!**
7. Exhibitors may not actively solicit contracts for goods or services from or make philosophical presentations to persons less than eighteen years of age without a parent or guardian present.
8. Exhibitors wishing to bring in supplies by vehicle may do so each morning. Supplies must be in and vehicles off the grounds by 10:00 a.m. This also applies to deliveries made by suppliers. Please inform any suppliers making deliveries of this deadline. Supplies will have to be carted in by hand after 10:00 a.m. If your vehicle is not out by 10:00 a.m. we reserve the right to tow your vehicle at your expense. **NO EXCEPTIONS!!**
9. Exhibitors may not sell, give away, or use laser lights as prizes.
10. Exhibitors of soft drinks may not sell drinks in glass bottles. Only soft drink vending machines operated by the Erie County Agricultural Society are permitted on the fairgrounds.
11. No campers or motor homes, used as living quarters during the week of the fair, will be allowed on the fairgrounds. Campers and motorhomes must be in the campgrounds. If a campsite is needed, please contact the Fair Secretary for a contract and payment amount.
12. All Exhibitors must put trash in the three (3) yard containers located on the grounds – NOT in the trash totes.
13. Further, by the signing of this contract offered by the Erie County Agricultural Society, Exhibitors agree to abide by the Rules and Regulations Governing Midway Activities at Ohio Agricultural Fairs, as set forth by the Ohio Department of Agricultural and adopted by the Erie County Agricultural Society as the official rules governing all Exhibitors at the Erie County Fair.
14. All concession stand operators using deep fryers will be required to have a minimum of one K-Class portable fire extinguisher within easy access for their cooking operation. In addition to the dry extinguisher currently required to control surface type fires involving grease. You will be required to dispose of your grease properly, or you will be billed.
15. **You must request authorization to sell drinks in the grandstands. Only authorized Exhibitors will be allowed.**
16. As instituted in 2007, the proper plug ends are required. Erie County Fairgrounds is wired for 60-amp plugs. No hard wiring-ENFORCED. Plug model _____ can be used.
17. Any remaining Exhibitor payments owed must be paid by **JUNE 1ST** of the current year’s fair. Payment arrangements can be made please contact the Secretary at 419-625-1000.

I _____ hereby acknowledge that I have read and will comply with the foregoing.
(Print name CLEARLY)

Signature

Date: